

MINUTES

Lindenhurst Memorial Library

Board of Trustees

A meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, January 28, 2017, at 6:00 p.m.**, in the library's conference room. Present were Jane Dietz, Bob Shetty, Antoinette Deluca, and Lori-Ann Novello. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 9:32 a.m.

Upon a motion by Mrs. Deluca, seconded by Mr. Shetty, the agenda was adopted as presented by a vote of 5-0.

Al Coster presented the annual audit report for the year beginning July 1, 2015 and ending June 30, 2016. The discussion included the monthly auditing of invoices by the library board, approval of the warrants, the pension and healthcare liability, and the designation of fund balance for long-term liabilities.

Mrs. Diets called for a recess at 10:10 a.m. The meeting reconvened at 10:20 a.m.

Correspondence included a letter from State Sen. John Venditto thanking the Library for hosting a program regarding veterans. Karen Paradiso sent a card thanking the library board their good wishes on her retirement.

Upon a motion by Mrs. Deluca, seconded by Mrs. Novello, the Treasurer's report, budget report warrants, and cash flow were accepted by a vote of 5-0.

Mrs. Novello presented the Infrastructure Committee report. She commented favorably on the community meeting held earlier in the month.

Mrs. Deluca presented the Personnel Committee report. Upon the recommendation of the Director and advice of the Personnel Committee the resignation of Mary Perez, Page, effective January 19, 2017, was accepted by a vote of 5-0.

Mrs. Kropp presented her report. A copy of the report is attached to the original of these minutes.

Upon the recommendation of the Director, on a motion by Mrs. Novello, seconded by Mr. Shetty, institutional membership in the New York Library Association at a cost of \$1,250 was approved by a vote of 5-0.

Upon the recommendation of the Director, on a motion by Mrs. Deluca, seconded by Mr. Shetty, reimbursement to Lisa Kropp for necessary and appropriate expenses for her attendance at 2017 Mid-Winter ALA Conference, not to exceed \$800.00, was approved by a vote of 5-0.

Upon the recommendation of the Director, on a motion by Mrs. Deluca, seconded by Mrs. Novello, the attendance and reimbursement of necessary and appropriate expenses of Lisa Kropp at Library Advocacy Day in Albany, New York, was approved by a vote of 5-0.

Upon the recommendation of the Director, on a motion by Mrs. Coyne, seconded by Mrs. Deluca, Food for Fines in partnership with Long Island Cares on the day of the 2017 budget vote and trustee election was approved by a vote of 5-0.

Mrs. Coyne inquired as to library fundraising. Mrs. Kropp replied that an event was being planned for the spring. Mrs. Coyne also suggested that legacy donation be encouraged via our newsletter and social media.

Mrs. Dietz suggested moving the regular monthly meeting to the second Saturday of the month in order to approve warrants before the check are actually sent out.

Mr. Shetty asked the Board to consider an internal auditor.

Mrs. Kropp presented information regarding the door count on Mother's Day.

Mrs. Coyne said we should consider moving the front entrance to Wellwood Avenue. She also suggested doing more author visits.

Mr. Shetty suggested more outreach and having a bus bring seniors to the Library.

The Board agreed on the following dates for future meeting: February 11, 2017; March 11, 2017; April 18, 2017; May 13, 2017; June 10, 2017.

There being no further business, the meeting adjourned at 12:17 p.m.

Peter Ward, Recorder

Antoinette Deluca, Secretary