

MINUTES
Lindenhurst Memorial Library
Board of Trustees

A meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, June 8, 2017, at 10:00 a.m.**, in the library's conference room. Present were Jane Dietz, Antoinette Deluca, Diana Coyne and Lori Novello. Bob Shetty was absent with notice. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 10:00 a.m.

Upon a motion by Mrs. Deluca, seconded by Mrs. Novello, the agenda was adopted as presented by a vote of 4-0.

Upon a motion by Mrs. Deluca, seconded by Mrs. Novello, the minutes of the June meeting were approved as presented by a vote of 4-0.

The Board discussed the library building project. Mrs. Dietz commended Lisa Kropp for her presentations at the public meetings. Mrs. Kropp presented renderings form H2M. Discussion followed.

Upon a motion by Mrs. Deluca, seconded by Mrs. Novello, the treasurer's report, budget report, and warrants were approved by a vote of 4-0.

Mrs. Coyne presented the annual report of the Performance Review Committee. She stated that although the Library accomplished much in the previous year, there are still matters left unfinished.

Mrs. Kropp presented her report. A copy of her report is attached to the original of these minutes.

The Board briefly discussed the schedule of money to be received from the school district.

The Board decided to hold regular meetings on August 10, 2017, at 3:30 p.m.; September 7, 2017, at 11:00 a.m.; October 11, 2017, at 11:00 a.m.; November 15, 2017, at 11:00 a.m.; and December 13, 2017, at 11:00 a.m.

There being no further business, and on a motion by Mrs. Deluca, which was seconded by Mrs. Novello, the meeting adjourned at 11:52 a.m.

Peter Ward, Recorder

Antoinette Deluca, Secretary

MINUTES

Lindenhurst Memorial Library

Board of Trustees

The annual reorganization meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, June 8, 2017, at 9:30 a.m.**, in the library's conference room. Present were Jane Dietz, Antoinette Deluca, Diana Coyne and Lori Novello. Bob Shetty was absent with notice. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp.

The meeting was called to order by Mrs. Dietz at 9:30 a.m.

Mrs. Dietz administered the oath of office to Mrs. Deluca.

Mrs. Dietz administered the oath of office to library director Peter Ward.

Nominations from the floor:

Mrs. Dietz was nominated by Mrs. Deluca for President. Mrs. Coyne inquired as to whether the bylaws prescribed term limits for officers. Mrs. Dietz was elected by a vote of 4-0.

Mr. Ward administered the oath of office to Mrs. Dietz.

Mr. Shetty was nominated by Mrs. Deluca for Vice-President. Mr. Shetty was elected by a vote of 4-0.

Mrs. Deluca was nominated by Mrs. Dietz for the office of Secretary. VOTE: AYES: Dietz, Novello, Deluca NAYS Coyne.

Mrs. Dietz stated that in her capacity as President she will leave the committee assignments as they are and will reconsider such assignments after the anticipated bond referendum in November. Mrs. Coyne stated that she would prefer to be assigned to different committees. Discussion followed.

The following appointments were approved by a vote of 4-0:

- Library Attorney – Kevin Seaman at an annual retainer of \$25,000.
- Auditor – Balderssari & Coster at an annual retainer of \$9,050.
- Treasurer – Matthew Barnes at a fee of \$260 per month.
- Custodian of Petty Cash – Peter Ward
- Payroll Certification – Peter Ward
- Records Access Officer – Peter Ward
- Wire Transfers – Peter Ward

The following banks were designated as depositories by a vote of 4-0:

- JP Morgan Chase Bank
- Capital One
- TD Bank
- HSBC
- First National Bank of Long Island

The following were designated as official newspapers by a vote of 4-0:

Neighbor Newspapers

Babylon Beacon

Newsday

The organizational meeting adjourned at 9:53.