

# MINUTES

## Lindenhurst Memorial Library

### Board of Trustees

A meeting of the Board of Trustees (Board) of the Lindenhurst Memorial Library was held on **Saturday, February 11, 2017, at 9:30 a.m.**, in the library's conference room. Present were Jane Dietz, Bob Shetty, and Lori-Ann Novello. Also present were Library Director Peter Ward and Assistant Library Director Lisa Kropp. Diana Coyne was absent without notice.

Mrs. Dietz noted that a quorum was present and called the meeting to order at 9:39 a.m.

Upon a motion by Mr. Shetty, seconded by Mrs. Novello, the agenda was adopted as presented by a vote of 3-0.

Upon a motion by Mrs. Novello, seconded by Mr. Shetty, the minutes of the January were approved as corrected by a vote of 3-0.

Upon a motion by Mr. Shetty, seconded by Mrs. Novello, The Treasurer's report, budget report, and warrants were approved by a vote of 3-0.

Mr. Shetty inquired as to why certain financial information was not included in the board packet. Mr. Ward replied that the shorter of time between the January and February meetings was the reason.

Mrs. Dietz called for a recess at 10:10 a.m. The meeting reconvened at 10:20 a.m.

Upon the advice of the Budget Committee and the recommendation of the library director, the proposed operating budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018, was approved by a vote of 3-0.

Mr. Ward commended Lisa Kropp and Craig Brown on their good working on the operating budget.

Upon the advice of the Personnel Committee and the recommendation of the library director, the board approved the following personnel transactions by a vote of 3-0:

- Promotion of Peggy Furrer to Principal Library Clerk to fill the vacancy left by the retirement of Kathy Sowinski, effective February 13 2017, at a salary of \$ 41,104, subject to a 12-week probationary period.
- Promotion of Nancy Sweeney to the position of Senior Library Clerk to fill the vacancy left by the promotion of Peggy Furrer, effective February 13, 2017, at an annual salary of \$31,238, subject to a 12-week probationary period.

Mrs. Kropp presented her report. A copy of the report is attached to the original of these minutes.

Upon a motion by Mr. Shetty, seconded by Mrs. Novello, and the recommendation of the library director, and approved by a vote of 3-0, the annual budget hearing will be held on Wednesday, March 22, 2017, at 6:30 p.m.

The Board also discussed matters pertaining to financial reporting, library use statistics, outreach, legislative engagement, Mayor Brennan, building maintenance, and the Rainbow Center.

There being no further business, the meeting adjourned at 12:39 p.m.